

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)**  
**CALIFORNIA ORGANIC PRODUCTS ADVISORY COMMITTEE (COPAC)**  
**Meeting Minutes**  
**February 15, 2006**  
**Sacramento, CA**

**COMMITTEE MEMBERS**

Todd Kodet  
Gay Timmons  
Sean Swezey  
Julie Spadow  
Stacy Carlsen  
Greg Raumin, Alternate  
Jack Young, Alternate  
Myron Cooper, Alternate

**CDFA REPRESENTATIVES**

Ray Green  
Susan Shelton

**INTERESTED PARTIES**

Pat Kennelly, DHS Representative

**ITEM 1: INTRODUCTIONS**

The meeting was called to order at approximately 10:15 a.m. Introductions were made and the new members were welcomed. Gay Timmons suggested that the new members go to [www.ams.usda.gov/nop](http://www.ams.usda.gov/nop) to read up on organic regulations, standards, and guidelines. The roll was called and a quorum was not established.

**ITEM 2: APPROVAL OF MEETING MINUTES**

No quorum established – item held over to next meeting.

**ITEM 3: ELECTION OF OFFICERS**

No quorum established – item held over to next meeting. Ray Green acted as chair.

**ITEM 4: FORMULATION OF POLICY/PROCEDURES SUBCOMMITTEE**

Ray Green gave each committee member a copy of the COPAC Board Procedures and stated that they need to be updated. To do this a Policy and Procedures Subcommittee should be formed. This subcommittee will work on items such as term limits, procedures for committee nominations, etc.

It was decided that Sean Swezey, Laura Bradley, Myron Cooper, Gay Timmons and Diane Cooner would serve on this subcommittee.

**ITEM 5: CDFA REPORT – RAY GREEN**

**A. ENFORCEMENT REPORTS**

Ray reported to the committee that Dave Carlson was currently in the field performing multi-county training classes.

There were a total of 93 inspections and five complaints between July 1, 2005 and December 31, 2005. Of the five complaints, four were referred to DHS, and the remaining complaint was found to be baseless.

Per their request at the last meeting, the committee was provided with a report outlining the spot inspections performed and the complaints received. The inspection report included the category, number of operations, observations made, the county and disposition. The complaint report included whom the complaint was against, complaint, county and disposition.

#### B. REGISTRATION REPORT

Between July 1, 2005 and December 31, 2006 there were 146 new registrants and 923 renewals.

#### C. NEW REGISTRATION SOFTWARE AND MAPPING

Ray explained that CDFA is in the final stages of finishing the database for the registration and mapping software. Data entry and testing is still in progress.

#### D. COST SHARE UPDATE

As of February 7, 2006 \$76,035 has been disbursed for the third year of the USDA Cost Share Program. This represents reimbursements to 184 operations, with an average reimbursement of \$413.23.

### **ITEM 6: DHS REPORT – PAT KENNELLY**

Pat Kennelly gave each committee member a copy of the Organic Processed Product Registration Program Report. Detailed information on the following topics were reported:

- Organic Processed Product Commodities Handled
- Median Annual Gross Organic Sales Revenue
  - 2003 - \$108,158
  - 2004 - \$136,919
  - 2005 - \$124,996
- Total Annual Gross Organic Sales Revenue

- 2003 - \$1,700,090,848
  - 2004 - \$2,223,788,344
  - 2005 - \$2,657,565,748
- Number of Registrants By Range of Annual Gross Sales Volume
  - Total Registrants in 2003 – 785
  - Total Registrants in 2004 - 744
  - Total Registrants in 2005 - 873
- Number of Organic Registrants Per County

Pat also reported that DHS received ten complaints in 2005. He gave the committee a report listing the date, company, complaint, finding and resolution of each.

#### **ITEM 7: MEMBER REPORTS /FUTURE AGENDA ITEMS**

Sean Swezey asked about mediation for client and certifier. Ray Green stated that USDA does not mandate that CDFA act as mediator; however, we can when requested.

Gay Timmons stated that she recently searched for organic seed distributors and wanted to mention that a list could be found on the Organic Materials Review Institute website. The Internet address is [www.omri.org](http://www.omri.org)

#### **ITEM 8: SET MEETING DATES FOR NEXT YEAR**

Meeting dates have been set for May 17, August 16, and November 15, 2006. The meeting in August will be held in Marin County.

#### **ITEM 9: ADJOURNMENT**

The meeting adjourned at 12:05 p.m.

Respectfully submitted by:

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Ray Green, Supervisor  
California Organic Program  
Inspection and Compliance Branch  
Inspection Services